

MANDATORY DISCLOSURE

1 Name of the Institution : SAI SCHOOL OF ENGINEERING

a. Address including Telephone, Mobile, E-Mail : At- A.Katapali , Burla,
Sambalpur, Odisha, Con- 9861073630, E-Mail – sseburla@gmail.com

2 Name and address of the Trust/ Society/ Company and the Trustees
Name of the Trust : NABA NIRMAN TRUST

a. Address including Telephone, Mobile, E-Mail: At-Bandutikra, Dist: Bargarh, Odisha.
Mobile No: 9437277751, E-Mail: ssct2k17@gmail.com

3 Name and Address of the Principal/ Director

Name: Shayamabandhu Mahapatra

a. Address including Telephone, Mobile, E-Mail: At-A Katapali, PS:
Burla, Dist Sambalpur, PIN-768006, Odisha
Con- 9437104507, Email ID- shymabandhu67@gmail.com

4 Name of the affiliating University

State Council for Technical Education and Vocational Training.

5 Governance

a. Members of the Board and their brief background:

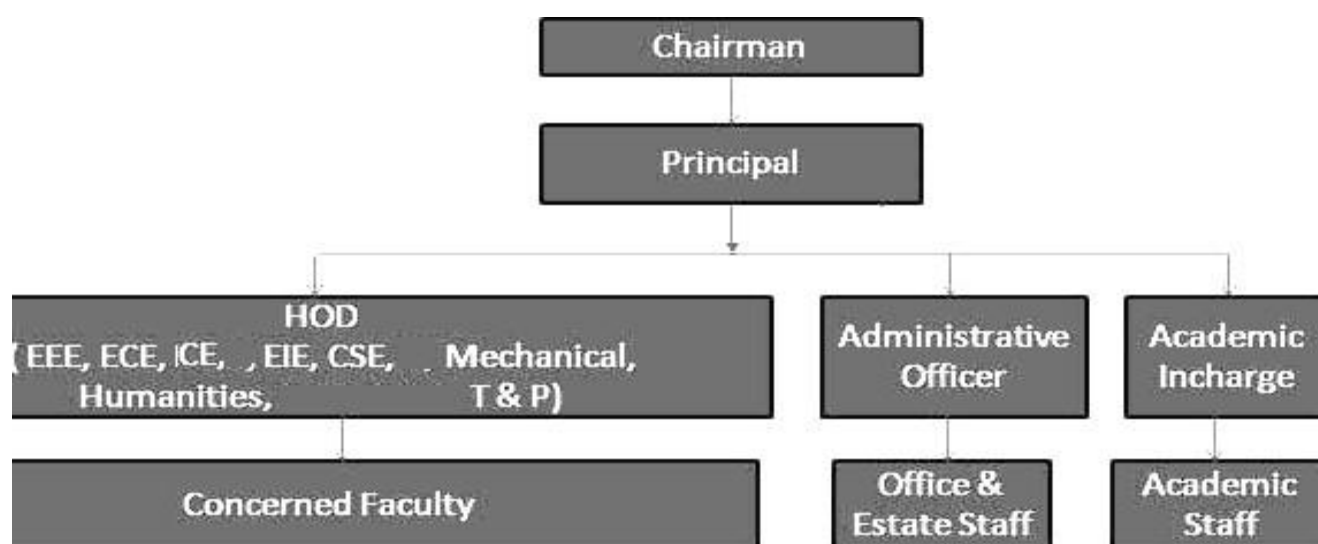
SL.No	NAME	DESIGNATION
1.	Dr.Mahendra Kumar Tripathy	Chairman
2.	Sri Himanshu Ray	Secretary
3.	Dr. Gopal Panda	Member
4.	Dr. J.K Meher	Member

5.	Regional Officer AICTE ERO, Kolkata	Member
6.	Nominee of SCTEV&VT	Member
7.	Nominee of State Govt. (Industry Dept)	Member
8.	Nominee of DTET, Orissa	Member

b. Members of Academic Advisory Body:

c. Frequency of the Board Meeting and Academic Advisory Body: Monthly

d. Organizational chart and processes



e. Nature and Extent of involvement of Faculty and students in academic affairs/improvements

f. Mechanism/ Norms and Procedure for democratic/ good Governance

g. Student Feedback on Institutional Governance/ Faculty performance

h. Grievance Redressal mechanism for Faculty, staff and students: Available.

i. Establishment of Anti Ragging Committee : Yes

j. Establishment of Online Grievance Redressal Mechanism : Yes

k. Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University : Yes

l. Establishment of Internal Complaint Committee (ICC) : Yes

m. Establishment of Committee for SC/ ST : Yes

n. Internal Quality Assurance Cell : Yes

6 Programmes

- a. Name of Programmes approved by AICTE : Diploma in EE, MECH & CIVIL.
- b. Name of Programmes Accredited by AICTE : No
- c. Status of Accreditation of the Courses: No

Total number of Courses : 03

No. of Courses for which applied for Accreditation:NA

Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses: Preliminary

- d. For each Programme the following details are to be given:

Name : Electrical Engineering

Number of seats : 60

Duration: 3 years

Name : Mechanical Engineering

Number of seats : 60

Duration: 3 years

Name : Civil Engineering

Number of seats : 60

Duration: 3 years

Cut off marks/rank of admission during the last three years: 35% including pass in all the subjects.

Fee : Rs 26, 500 /-

Placement Facilities: Placement Assistance provided.

Campus placement in last three years with minimum salary, maximum salary and average salary : NA

- a. Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of

their AICTE approval. If there is Foreign Collaboration, give the following details: **No**

Details of the Foreign University:NA

Name of the University

Address

Website

Accreditation status of the University in its Home Country

Ranking of the University in the Home Country

Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country

Nature of Collaboration

Conditions of Collaboration

Complete details of payment a student has to make to get the full benefit of Collaboration

b. For each Programme Collaborated provide the following: No

Programme Focus

Number of seats

Admission Procedure

Fee

Placement Facility

Placement Records for last three years with minimum salary, maximum salary and average salary

c. Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval

7. Faculty

☐ Branch wise list Faculty members:

☐ Permanent Faculty : 20

☐ Adjunct Faculty : 02

☐ Permanent Faculty: Student Ratio : 1: 25

☐ Number of Faculty employed and left during the last three years :

Sl.	No.	Name Of The Staff	Designation	Branch
	1	Shayamabandhu Mahapatra	Principal	EE
	2	Pravat Kumar Jena	Sr.Lecturer	EE
	3	Plaban Dash	Sr.Lecturer	EE
	4	Jyotirmaya Mahapatra	Sr.Lecturer	EE
	5	Soumya Ranjan Nayak	Lecturer	EE
	6	Subrat Pradhan	Lecturer	EE
	7	Swagat Behera	Sr.Lecturer	Mech
	8	Debasis Pandey	Assistant Professor	Mech
	9	Sashanka Sekhar Behera	Lecturer	Mech
	10	Subham Sekhar Sahoo	Lecturer	Mech
	11	Abhisek Pradhan	Lecturer	Mech
	12	Abinash Prakash Dash	Assistant Professor	Mech
	13	Madhusmita Ekka	Assistant Professor	Civil
	14	Deepak Kumar Mohanty	Assistant Professor	Civil
	15	Mamina Lata Lenka	Sr.Lecturer	Civil
	16	Rebati Rao	Lecturer	Civil
	17	Sanjay Saraf	Lecturer	Civil
	18	Sai Prakash Sethy	Lecturer	Computer
	19	Akshaya Ku. Nayak		Mathematics
	20	Pabitra Mohanty	Lecturer	Physics
	21	Banani Sahu	Lecturer	Chemistry
	22	Kishore Jena	Lecturer	English

8. Profile of Vice Chancellor/ Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

i. Name : Er Shyamabandhu Mahapatra, Principal.

ii. Date of Birth: 13/01/1967

iii. Unique id

iv. Education Qualifications: ME(CE)

v. Work Experience

☐ Teaching: 26 years

☐ Research : NA

☐ Industry: NA

☐ others

vi. Area of Specialization: Communication System Engineering.

vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate-

Diploma Level-

viii. Research guidance

☐ No. of papers published in National/ International Journals/ Conferences-04

☐ Master

☐ Ph.D.

ix. Projects Carried out: Solar Vehicle, Solar Panel Installation, Toy Train etc.

x. Patents - NIL

xi. Technology Transfer

xii. Research Publications- 04

xiii. No. of Books published with details

9. Fee

☐ Details of fee, as approved by State Fee Committee, or the Institution:

Rs 26, 500/- per year

☐ Time schedule for payment of fee for the entire programme: Semester

☐ No. of Fee waivers granted with amount and name of students : 15

☐ Number of scholarship offered by the Institution, duration and amount

☐ Criteria for fee waivers/scholarship: As per merit list.

☐ Estimated cost of Boarding and Lodging in Hostels: Rs 30,000/- per Semester.

10. Admission

☐ Number of seats sanctioned with the year of approval : 60 in EE, CIVIL, MECH

☐ Number of Students admitted under various categories each year in the last three years

☐ Number of applications received during last two years for admission under Management Quota and number admitted –NO ADMISSION Under Management Quota.

11. Admission Procedure

☐ Mention the admission test being followed, name and address of the Test Agency and its URL (website): Online Registration in the SAMS Portal as per notification.

☐ Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)- NOT APPLICABLE.

☐ Calendar for admission against Management/vacant seats: June- 15th August of every calendar year.

☐ Last date of request for applications : As per notification.

☐ Last date of submission of applications: As per notification.

☐ Dates for announcing final results: As per notification.

☐ Release of admission list (main list and waiting list shall be announced on the same day)

☐ Date for acceptance by the candidate (time given shall in no case be less than 15 days)

☐ Last date for closing of admission: 15th August of every calendar year.

☐ Starting of the Academic session : 3rd Week of August

☐ The waiting list shall be activated only on the expiry of date of main list

☐ The policy of refund of the fee, in case of withdrawal, shall be clearly notified

12. Criteria and Weightages for Admission

- ☐ Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.:

To be qualified in Physics, Mathematics and any one subject (Chemistry, Biology, IT etc.) and aggregate for Gen and SC, ST should be 35 %.

- ☐ Mention the minimum level of acceptance, if any : 35% in aggregate pass in all compulsory subjects.
- ☐ Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years
- ☐ Display marks scored in Test etc. and in aggregate for all candidates who were admitted

13. List of Applicants

- ☐ List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats

14. Results of Admission Under Management seats/Vacant seats

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
Director of the Institute as Head and two members from Teaching Community.
- Score of the individual candidate admitted arranged in order of merit
- List of candidate who have been offered admission.
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list.

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each : 6 , 66 Sq mtr. Each
- Number of Tutorial rooms and size of each: 2, 33 Sqmtr. Each.
- Number of Laboratories and size of each : 16, 66 Sqmtr. Each.
- Number of Drawing Halls with capacity of each 01 with 132 each.
- Number of Computer Centres with capacity of each: 01 with 150 Sqmt each.
- Central Examination Facility, Number of rooms and capacity: 01, 33 sqmt each
- Barrier Free Built Environment for disabled and elderly persons: Yes
- Occupancy Certificate : Available
- Fire and Safety Certificate: Available
- Hostel Facilities: Available.

Library

- Number of Library books/ Titles/ Journals available (program-wise): titles: 275, Volumes : 1876 , Journals- 09
- List of online National/ International Journals subscribed :
- E- Library facilities: Available.

Laboratory and Workshop

- List of Major Equipment/Facilities in each Laboratory/ Workshop: As per SCTE& VT, Syllabus
- List of Experimental Setup in each Laboratory/ Workshop: As per SCTE& VT, Syllabus
- Computing Facilities: Available

Internet Bandwidth

- Number and configuration of System: 90 with Core2 duo & Core i3 configuration.
- Total number of system connected by LAN : 90
- Total number of system connected by WAN:0
- Major software packages available :Available
- Special purpose facilities available:Available
- Innovation Cell: Yes
- Social Media Cell:Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: NA

List of facilities available

- Games and Sports Facilities: Both Indoor and Outdoor facilities available:Available
- Extra-Curricular Activities: Yoga and Gymnasium.
- Soft Skill Development Facilities: Available.

Teaching Learning Process

- Curricula and syllabus for each of the programmes as approved by the University: As per University norms.
- Academic Calendar of the University: As per University norms.
- Academic Time Table with the name of the Faculty members handling the Course: Available.
- Teaching Load of each Faculty : 20HOURS
- Internal Continuous Evaluation System and place :Available

- Student's assessment of Faculty, System in place: Available
- For each Post Graduate Courses give the following:
Title of the Course:

Curricula and Syllabi

- Laboratory facilities exclusive to the Post Graduate Course
- Special Purpose
- Software, all design tools in case
- Academic Calendar and frame work

16. Enrollment of students in the last 3 years

SL NO	YEAR	TOTAL NO.OF STUDENTS ENROLLMENT
1	2019-20	84
2	2020-21	162
3	2021-22	151

17. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant receive : NIL
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage : Yes
- MoUs with Industries (minimum 3):Available

18. LoA and subsequent EoA till the current Academic Year: Available

19. Accounted audited statement for the last three years: Available.

20. Best Practices adopted, if any

Use of green energy, Use of led ball, Rain water harvesting etc.

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures